

WELCOME TO BALTIC HUB CONTAINER TERMINAL (BHCT) SP. Z.O.O.

To eliminate any accidents and incidents, please get familiar with the below safety principles applicable on the premises of BHCT.

I General safety principles:

1. Pedestrian traffic is forbidden at the terminal.
2. Protective clothes, in particular closed shoes, industrial safety helmets and high-visibility vests, shall always be worn when staying at the terminal.
3. During the stay at BHCT, including at the time of waiting for service, the driver must take special precautions.
4. Smoking tobacco and using e-cigarettes on the premises of the terminal is strictly prohibited. The prohibition also applies to smoking in the vehicle cab.
5. The use of gas stoves and open fire is prohibited throughout the terminal.
6. No passengers may be brought into the terminal area.
8. Heavy terminal equipment always has pass priority.
9. For safety reasons, a distance of 12m (40' container length) should be maintained from the machine being operated and the vehicle being handled.

II Safety principles applicable to wheeled vehicle drivers:

1. The BHCT terminal accepts for handling containers only container semi-trailers, adapted to the transportation of containers, allowing to secure them with twist locks. External vehicles equipped with other types of semi-trailers shall not be handled. External vehicles equipped with low-floor semi-trailers intended for the carriage of oversize cargo shall only be accepted if they have a permit for the carriage of such cargo along public roads, issued by the Transport Department. The condition for handling such semi-trailers is that the driver complies with the safety regulations of the BHCT terminal and road transport regulations regarding fixing and carrying such cargo.
2. When passing through the OCR portal, there is a 10km/h speed limit.
Note! When picking up / storing a container with the door facing the driver's cab or a reefer container at the indicated locations, it is permitted to drive against the traffic with extreme caution. On automatic stacking blocks, driving against the traffic is prohibited.
3. The driver at the entrance/exit gate with a container on a semi-trailer is obliged to turn off the engine in case of manual operation when a BHCT employee is at the vehicle. In case of automatic operation, the vehicle engine shall remain on to streamline the entry/exit process.
4. The vehicle should be driven at a safe speed, adapted to the prevailing conditions, and in any case the maximum speed may not exceed 30 km/h, and in some places 15 km/h. In order to verify the speed, video speed recorders have been installed at the terminal. The speed of movement at the terminal is controlled with the use of speed recorders that have calibration certificates.
5. The driver is responsible for locking and unlocking the container on the semi-trailer.
 - a) Before entering the terminal, unlock the container in the outdoor parking lot, at the Pregate building or at the technical area.
 - b) In order to change the wheelbase of the semi-trailer, the driver must go to the technical location designated for this purpose, which is indicated on the overview map available in the e.Brama mobile app and on the BHCT website.
 - c) After loading a container, the driver is obliged to go to the nearest technical place in order to lock the container, verify its condition and proper labelling.
 - d) On the way to the technical place, drive at a speed appropriate to the prevailing weather conditions, but not more than 15 km/h.
6. There is an absolute prohibition against leaving trailers or semi-trailers on the premises of BHCT (which also applies to the access road leading to/from BHCT) and against parking vehicles on the road leading to/from BHCT.
7. When loading or unloading a container, the vehicle must always be on; it is permitted to turn off the engine while waiting for service, if the prevailing conditions and environment allow for it.
8. The driver is responsible for correct positioning of the semi-trailer to load the container at the assigned location.
9. It is forbidden to drive under a hanging container.
10. Terminal machines do not handle mispositioned vehicles.
11. All road signs, both vertical and horizontal, shall be complied with at the terminal. The driver may never take shortcuts.
12. There is an absolute obligation to STOP the vehicle at each exit from stacking blocks.

13. Great caution should be exercised when RTG cranes stop at the top of stacking fields. The RTG stops in this place because of a strict obligation to stop at each exit from yard stacking blocks rather than because of giving a right of way to a third party tractor.
14. It is strictly forbidden to park or stop vehicles on the yellow lines in stacking fields on which RTG cranes move.
15. In the event of a crane malfunction or other emergency situation in the yard, the driver can immediately stop all movements of the crane by pressing the red emergency stop button. Emergency stop buttons are located on the crane legs and at the crane ladders. Automatic stacking yards at the terminal are additionally equipped with safety cables located in the yellow fence structure. Touching the cable results in an immediate stop of the crane. Unjustified use of emergency stop buttons or safety cables will be punished in accordance with the tariff of offences for external drivers.
16. The fields served by the automated cranes are marked on a map available on the BHCT website and in the e.Brama application.
17. In the terminal area, the driver must have dipped headlights on in the vehicle at all times. Parking lights are allowed while waiting for the container to be loaded.
18. The driver shall position the vehicle in a proper place and cooperate with the operator without leaving the cab for the purpose of proper loading/unloading of the container onto/from the semi-trailer.
 - a) During operation by a manual crane, follow the audible signals given by terminal machine operators.
 - b) During operation by an automatic crane, follow the signs displayed on the crane monitors.
 - c) A vehicle (tractor + semi-trailer) awaiting service may not extend beyond the edge of the stacking block.
19. Before departing from under the crane, the driver shall make sure that the crane operator has raised the spreader from above the container to a safe height.
20. In the event of finding any incorrect positioning of a container or damage to a container on the semi-trailer, the driver shall immediately stop the vehicle in a safe place and report this fact to the e.Brama Call Centre.
21. In the event of a vehicle breakdown, the driver must notify the e.Brama Call Centre or a Baltic Hub employee at the terminal.
22. The driver or the person designated to repair the vehicle and manage other contingencies must be assisted by a Baltic Hub employee.
23. Drivers are prohibited from climbing onto the cargo/container located on a semi-trailer without adequate protection for work at height.
24. The use of mobile phones and other distracting electronic devices, and listening to music (including with hands-free kits and headphones) is prohibited during service at the terminal (loading/unloading). At the time the vehicle moves to the unloading/loading place, it is permissible to use hands-free kits and listen to music at a volume that does not distract attention focused on other terminal traffic, and to use the e.Brama application map.
25. The use of electronic devices that block GPS and GSM signals by emitting interfering radio waves is prohibited on the BHCT container terminal premises. If the driver is found to be using the aforementioned device, this may be grounds for refusal of entry into the BHCT terminal area and imposition of a fine in accordance with BHCT's infraction tariff.
26. By entering BHCT premises, each person agrees to be tested for the presence of alcohol in the breath or the presence of intoxicants in the body. Exceeding the value of 0.00%/mg of alcohol in exhaled air or finding the presence of intoxicants in the body will constitute a blatant violation of the applicable regulations at BHCT and may be grounds for refusal of entry to the BHCT terminal area and imposition of a fine in accordance with BHCT's tariff of offenses.
27. Designated employees of BHCT and employees of the company providing security service are authorized to conduct the survey on the premises of BHCT.
28. Exhaled air test shall be conducted using a dedicated electronic device measuring the concentration of alcohol in exhaled air, using a mouthpiece, by electrochemical oxidation. The test result is given in the unit mg/l. The mouthpiece is disposable and subject to replacement each time before the measurement. The mouthpiece package should be opened in the presence of the person being tested.
29. Under the Anti-Alcohol and Anti-Drugs Policy of BHCT, drivers are strictly forbidden from staying and driving mechanical vehicles at the terminal under the influence of alcohol or drugs, and from drinking alcohol and taking drugs at the terminal.
30. In case of evacuation of the yard, truck drivers are obliged to immediately leave the terminal through exit gates 1-4. Gate 5 must remain unobstructed for emergency services.
31. BHCT is not liable for any damage caused at the time of handling any non-standard additional trailer components.
32. Drivers must complete online training available at: <https://baltichub.com/dla-kierowcy/szkolenia-i-bezpieczenstwo>.
33. External tractors may not be reversed during handling operations. Vehicles may only be reversed with the assistance of a guide person (a BHCT employee).
34. The vehicle driver is responsible for proper preparation of the semi-trailer / vehicle for loading the container in designated places. Proper preparation for loading, as referred to above, shall be understood as, in particular, disassembly of

the container guiding devices fitted on the semi-trailer before entering the terminal area. BHCT gives notice that the above is necessary to ensure safety and to minimise the risk of damage to the container.

35. Drivers should always have seat belts fastened while driving, be focused, rested, observe their surroundings and adjust their speed to the prevailing conditions.

III Principles applicable to drivers of wheeled vehicles at the yard of automatic cranes:

1. The driver must have the VBS application installed before entering the terminal.
2. The driver is obliged to stick RFID tags on the vehicle windows in a place that allows the system to scan the codes and does not restrict visibility while driving.
3. The driver is obliged to drive with the windows closed until he gets to the place where the container is loaded, so that RFID tags are visible.
4. The driver shall follow the instructions sent from the application.
5. The driver is obliged to go to the indicated location and position the vehicle correctly for loading; incorrect positioning will result in the automatic crane rejecting the loading of the container.
6. The driver is required to follow the messages displayed on the crane monitors when positioning the vehicle and loading the container.
7. Readers for scanning RFID tags are installed on the crane legs at the front and rear.
8. The driver is obliged to click "I'm at the location" in the VBS application after positioning the vehicle for loading. This is how the driver confirms the location and the container loading process takes place.
9. It is forbidden to enter the yard of automatic cranes against the traffic.
10. After loading the container, the driver is obliged to make sure that the spreader has been unlocked and he can depart safely to the technical location.
11. The driver is required to comply with the other safety rules applicable at the BHCT terminal, included the ones included in items [I](#) and [II](#).

Violations of the applicable regulations will result in the consequences provided for in the tariff of offences.

In case of any technical problems, contact us:

e.Brama Call Centre 58 737 79 33

Emergency phone 58 737 98 56