



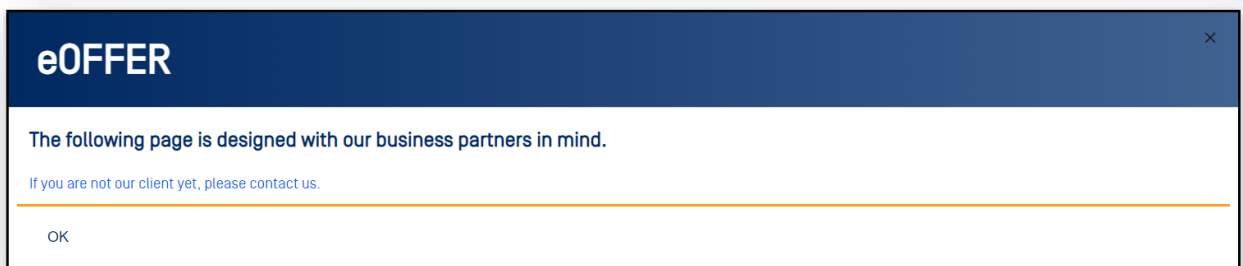
eOFFER USER'S MANUAL

For eOFFER to function properly, we suggest setting English as your default browser language.

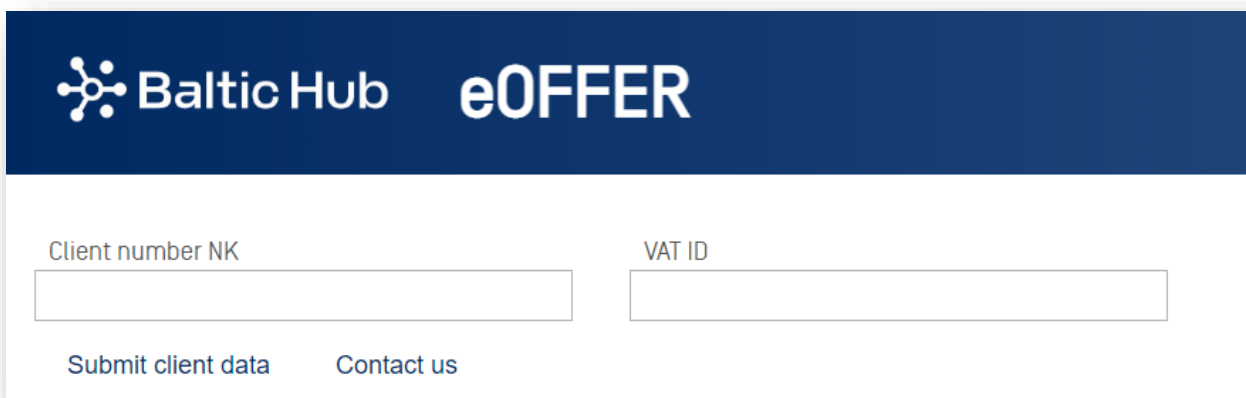
1. Logging in

A link to eOFFER system is available on the website of [Baltic Hub](#) in tab *Customer Zone* -> *eOFFER System*.

After clicking on the link, you will be redirected to a page where you can generate a quotation. If you are not our customer, please contact our Customer Service Department (customerservice@baltichub.com) in order to sign a contract between our companies.



In order to log into the system and get a quotation, enter the NK number [*customer number*] **assigned to your company** and the Tax Identification Number. Then click **Enter** or **Submit client data**.



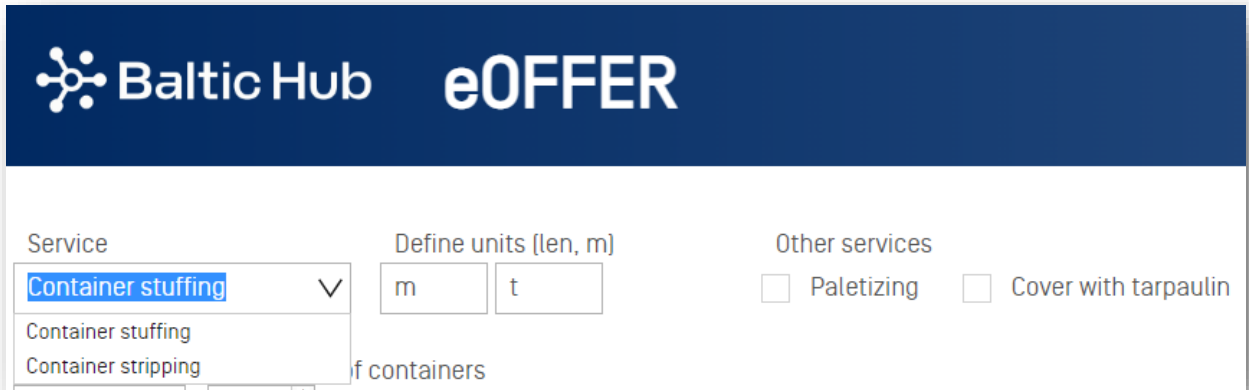
The screenshot shows the login page for the eOFFER system. The header is dark blue with the "Baltic Hub" logo and the text "eOFFER". Below the header, there are two input fields: "Client number NK" and "VAT ID". Below the input fields, there are two buttons: "Submit client data" and "Contact us".

2. Entering data / generating a quotation

Once the data is verified correctly, please use new pop-up window to enter required information accordingly.

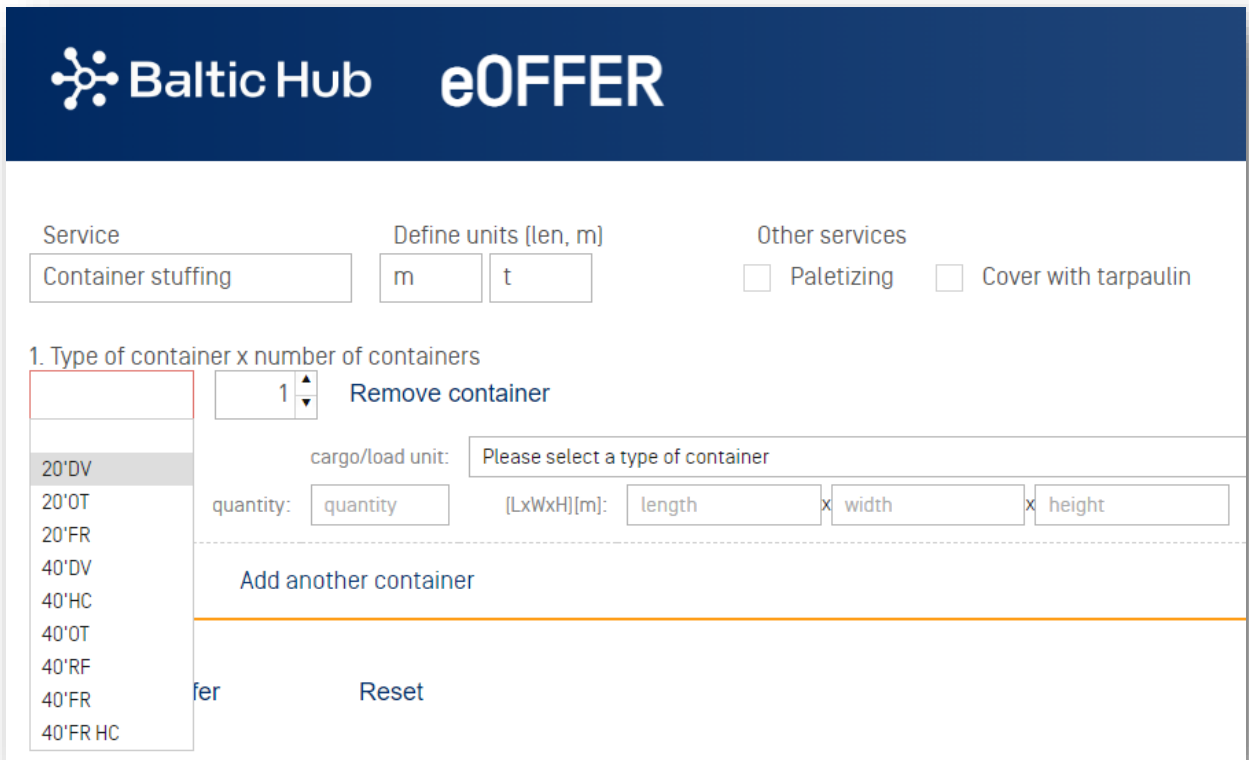
Step 1

Specify the type of service: *container stuffing or stripping*. Specify loading units, i.e. *cm / m / mm, t / kg*. Mark any additional services you would like to get a quotation for, i.e. *palletizing and/or covering cargo with tarpaulin*.



Step 2

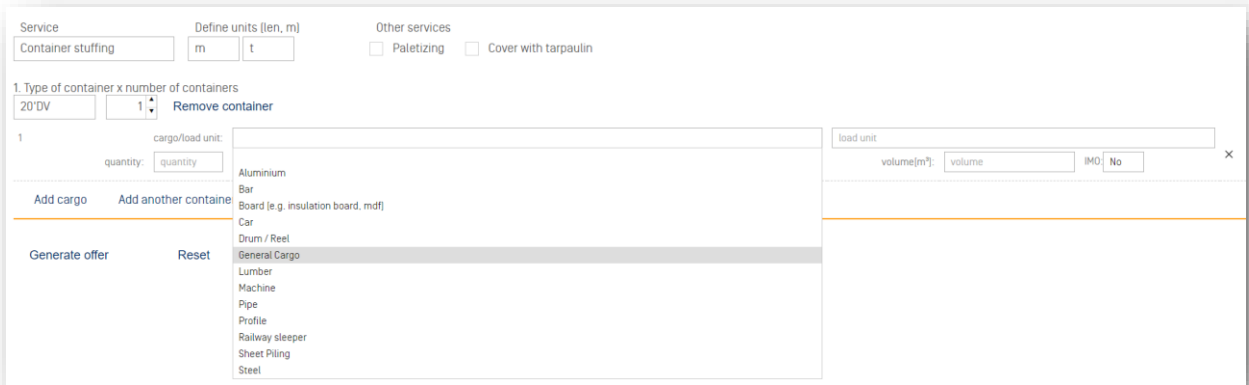
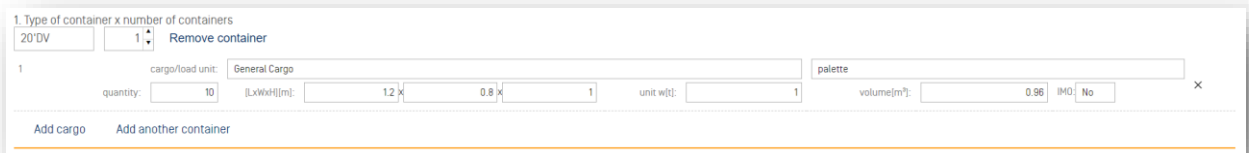
The next step is to specify the type of container.



Step 3

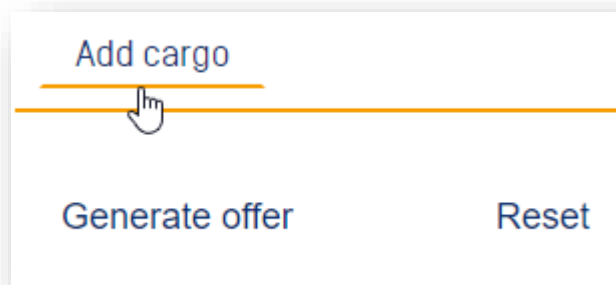
Next, complete the cargo data:

- ✓ type of cargo (select from the drop-down list);
- ✓ loading unit (select from the drop-down list);
- ✓ length, width, height and weight refer to a single piece of cargo (to enter numbers with the accuracy to decimal places, use a comma ".").

NOTE!

For several types of cargo use the **Add cargo** option.

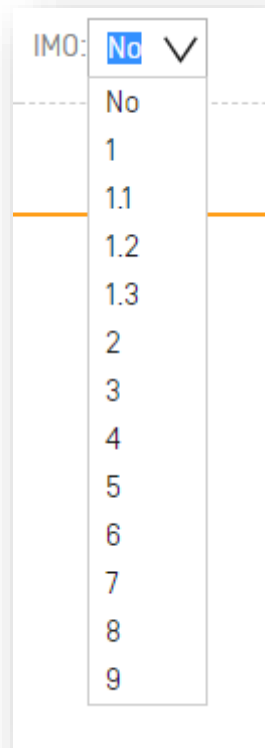


NOTE!

Use the **Reset** option to generate a new quotation. This will allow you to generate a quotation with the correct rates and assumptions.

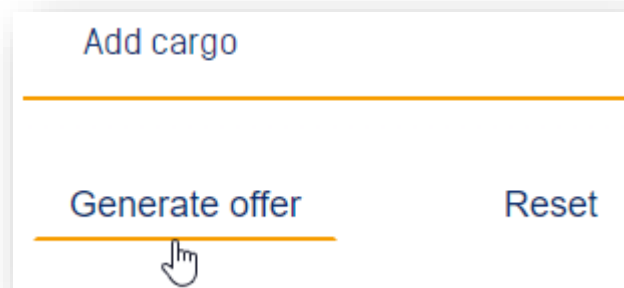
NOTE!

If the cargo is a dangerous cargo, select the IMO class from the drop-down list.



Step 4

If all the data have been completed, click **Generate offer**.



Step 5

To complete the process, click **Accept and submit the request**.

eOFFER ×

- Cargo:

container	cargo	load unit	quantity	(LxWxH) [m]	unit w [t]	total w [t]	volume [m3]
Container1(20'DV)	General Cargo	palette	10.00	1.20 x 0.80 x 1.00	1.00	10.00	0.96
						10.00	

- The decision on the performance of the service will be made after verification by the CFS;
- The cargo storage location will be confirmed by the CFS during the acceptance of the order, taking into account the offer data, parameters and specificity of the cargo;
- If the cargo specifications are changed, please re-generate the offer with the correct data;
- In the event of any discrepancy between the cargo specifications and the physical characteristics, the terminal reserves the right to revise the handling plan, offer, withdraw from the performance of the service, and shall not be liable for the related consequences;
- The lump sum rate applies to handling, regardless of the relation, however, the final operationally feasible relation is approved by the CFS team after verification of the received order, taking into account the type of cargo and cargo unit, the type of container, the technological and operational capabilities as well as the current operational situation of the stacking space in the warehouse, storage hall and yard;
- Minimum quantity of fuel - only to start the vehicle;
- Cargo suitable for handling with a forklift;
- Possibility of disconnecting the battery by CFS staff;
- Please, maintain commercial and operational correspondence separately.
- Handling orders in accordance with the CFS procedure.

1. Container stuffing, cargo shift regardless of relation
Container1(20'DV)
 lump sum 300.00 EUR / container
2. Estimated cost of mounting of cargo within a container (dunnage usage and workload) is as follows:
 ca 150.00 EUR / Container1(20'DV)

 Lashing will be settled according to effective labour and lashing materials;
3. Storage of cargo on the yard (stuffing) - first 5 days included in the handling rate and thereafter:
 day 6 - day 14: 0.60 EUR / t per day
 day 15 - day 30: 1.00 EUR / t per day

Accept and submit request
Cancel

NOTE! If the entered data exceeds maximum parameters allowed, the following message will appear. Check corectness of entered data and, if below message appears again, please contact Sales Department to individually discuss your enquiry.

eOFFER ×

Details

Container1[20'DV]: Łączna waga ładunku i tary kontenera przekracza 40t (całkowita waga kontenera:62t), brak możliwości obsługi.

Prosimy o weryfikację danych w zapytaniu.

Cancel

Step 6

If you have any additional attachments at the RFQ stage (such as packing list, photos, technical drawings, etc.), kindly use the **Upload files** option. Please provide your contact email address and press **Submit** to send the enquiry


CUSTOMER INFORMATION ×

NK number

Return e-mail address

packing list, photos, technical drawings, transloading manual etc.

File Name

I'm not a robot 
reCAPTCHA
Privacy - Terms

Step 7

After clicking **Submit**, the quotation with the reference number will be sent to e-mail address you provided.

Below we present the offer NK001/2022/12091 along with its conditions.
Offer has been generated in the eOFFER system.

• Cargo:

container	cargo	load unit/quantity	(LxWxH) [m]	unit w [t]	total w [t]	volume [m3]
Container1{20'DV}	General Cargo	palette	10.00 1.20 x 0.80 x 1.00	1.00	10.00	0.96
					10.00	

- The decision on the performance of the service will be made after verification by the CFS;
- The cargo storage location will be confirmed by the CFS during the acceptance of the order, taking into account the offer data, parameters and specificity of the cargo;
- If the cargo specifications are changed, please re-generate the offer with the correct data;
- In the event of any discrepancy between the cargo specifications and the physical characteristics, the terminal reserves the right to revise the handling plan, offer, withdraw from the performance of the service, and shall not be liable for the related consequences;
- The lump sum rate applies to handling, regardless of the relation, however, the final operationally feasible relation is approved by the CFS team after verification of the received order, taking into account the type of cargo and cargo unit, the type of container, the technological and operational capabilities as well as the current operational situation of the stacking space in the warehouse, storage hall and yard;
- Minimum quantity of fuel - only to start the vehicle;
- Cargo suitable for handling with a forklift;
- Possibility of disconnecting the battery by CFS staff;
- Please, maintain commercial and operational correspondence separately.
- Handling orders in accordance with the CFS procedure.

1. Container stuffing, cargo shift regardless of relation

Container1{20'DV}

lump sum 300.00 EUR / container

2. Estimated cost of mounting of cargo within a container (dunnage usage and workload) is as follows:
ca 150.00 EUR / Container1{20'DV}

Lashing will be settled according to effective labour and lashing materials;

3. Storage of cargo on the yard (stuffing) - first 5 days included in the handling rate and thereafter:

day 6 - day 14: 0.60 EUR / t per day
day 15 - day 30: 1.00 EUR / t per day
day 31 - day 90: 1.50 EUR / t per day
day 91 - onwards: 3.50 EUR / t per day

Storage of cargo in the warehouse (stuffing) - first 5 days included in the handling rate and thereafter:

day 6 - day 14: 1.00 EUR / t per day
day 15 - day 30: 1.50 EUR / t per day
day 31 - day 90: 1.90 EUR / t per day
day 91 - onwards: 4.90 EUR / t per day

4. Container manipulation – move of empty container from storage yard for stuffing and full move back

- MAERSK containers: manipulation is included in liner THC
- other Shipping lines containers, cost according to the Baltic Hub's Tariff.

5. Weighing of the container for VGM purpose. Settlement of the service will be according to binding Agreement and Baltic Hub's Tariff. Please, put an order for weighing containers simultaneously with order for stuffing containers.

Above rates apply during working days (does not apply to storage). Above rates are net prices.
All other conditions (if required) according to binding Arrangement, Baltic Hub Standard Tariff.

Offer is valid till **28.02.2023**.

In case of questions, please, contact us.

The above offer is an estimated cost of service realization.

If you have any questions or doubts, do not hesitate to contact Sales Department by e-mail or phone at:

sales@baltichub.com

customerservice@baltichub.com

58 737 90 83